



**STUDENT GOVERNMENT ASSOCIATION
2019-2020 LEADERSHIP TEAM MEETING MINUTES**

September 12th, 2019
MU 303, BEGINNING 5:15PM

Call To Order at: 5:18

Business - Beginning 5:23pm
New Business
Check in/Introduction to LT Meetings
LT Expectations
Trello
Reports

Leadership Team Expectations:

LT Expectations
Always On - Always be ready to step up as a leader
Technology Policy - No phones or laptops
Be Proactive - Overall, be prepared for every LT meeting
Open Mind (Collaboration, Advice)
Step Up, Step Back
Clear and concise reports each week

Reports	
Executive Leadership Team	
Aaliyah McLean, President	Leadership Team Behavior <ul style="list-style-type: none"> - In the office - professional communication, constant awareness - Outside of the office - LT members should not be spoken about - Professionalism - Hold yourself to a high standard - Direct Communication - Introduction of Trello and walkthrough, be sure to speak directly to that point of contact



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	<p>LT Meeting/Senate</p> <ul style="list-style-type: none"> - Formatting slides & reports - Suggestions/Engagement - LT (5:15-7:15pm at least) <p>University Employee Responsibilities</p> <ul style="list-style-type: none"> - Accountability/Responsibility - Title IX - Student Emails (FERPA) <p>Student Engagement Mini Grants</p> <ul style="list-style-type: none"> - \$30,000 - Information: similar to contingency but relates more to engagement on campus <p>Cookout @ Josh's</p> <ul style="list-style-type: none"> - Friday Sept 27, Sunday, Sept 22, Sunday, Oct 20 - Doodle poll <p>Jennings Hall Dedication</p> <ul style="list-style-type: none"> - Oct. 11th 1-2pm
<p>Mikayla Dukes, Vice President</p>	<p>Class Council</p> <ul style="list-style-type: none"> - Participation on LT meetings - one meeting a month, office code expectations <p>Purple Out</p> <ul style="list-style-type: none"> - October 23, 2019 (6-8pm) - sign up for slots ASAP, refer to Trello, - Location TBD - Ideas explored - T-shirt incentive for service - "Dukes United Edition" - theme - Meeting with Logistics - Mark Cline and Debbie Miller - Website for ordering
<p>Gabriela Rudnick, Treasurer</p>	<p>Announcements</p> <ul style="list-style-type: none"> - Chief's Advisory Committee Position - looking to fill position, every other Monday 7pm - Service-based scholarship - \$3,000 available only to SGA and LT members <p>Internal/External Policy and Expectations</p> <ul style="list-style-type: none"> - Need to be included on contract conversations and when you are planning on spending money - Paula and Meredith will be present next LT meeting
<p>Matthew Hershberger, Speaker</p>	<p>Committee Information</p> <ul style="list-style-type: none"> - 30-50 new members in 3 weeks - committee times will not be changed <p>Senate dress code</p> <ul style="list-style-type: none"> - Set the tone - SGA gear/business casual <p>Resolution for next Senate</p> <ul style="list-style-type: none"> - Thanking dining services



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<p>Mary Morgan, Executive Assistant</p>	<p>Office Hour input</p> <ul style="list-style-type: none"> - Printer-use - Door must be closed if there is no one in the office - Wear your badge <p>Scheduling overview</p> <ul style="list-style-type: none"> - Hand out cheat sheet/email pdf <p>New office entry system</p> <ul style="list-style-type: none"> - Possible change, looking for fresh ideas if any <p>More decorations and office additions coming!</p>
<p>Leadership Team</p>	
<p>Heidi Deger, Academic Affairs Committee</p>	<ul style="list-style-type: none"> - Hakseon and Mark speak in senate - Freedom of Expression FacSen Resolution (resolution or just LT opinion) <p>Faculty Senate hosts a lunch w Alger and Coltman</p> <ul style="list-style-type: none"> - Should do something similar, can email millerys@jmu.edu <p>New FacSen spending bills</p> <ul style="list-style-type: none"> - Hakseon wanting to draft a resolution requesting JMU administrators allocate more resources to financial aid to promote diversity on campus → sga should be involved <p>Events for this semester</p> <p>Resolution and other ideas</p> <ul style="list-style-type: none"> - acknowledging efforts for 1787 <p>SGA Specific academic things</p> <ul style="list-style-type: none"> - get to know each other - connection focus
<p>Meghan Carey, Communications Committee</p>	<p>Deadlines for Beinvoled</p> <ul style="list-style-type: none"> - due Friday/Dukes Weekly email due Sunday - no more mass emails <p>Headshots</p> <ul style="list-style-type: none"> - appointments or group photos <p>Discuss page to request graphics/promotion of event by com team</p>
<p>Justin Maranon, Community Engagement</p>	<p>United Way Day of Caring</p> <ul style="list-style-type: none"> - Collaboration - Date TBA - Wants to team up with SGA <p>ASB updates</p> <ul style="list-style-type: none"> - Keep pushing for this <p>Emails in the works</p>
<p>Jason Starr, Diversity Committee</p>	<p>Name Change: Diversity and Inclusion - resolution for this</p> <p>Educational Event to collaborate on</p> <ul style="list-style-type: none"> - Deep Impact, Civic Engagement, BSA, Josh Shulruff (Student Affairs Diversity Council) <p>I, TOO, AM JMU time - more inclusivity</p> <ul style="list-style-type: none"> - Fall Semester possibility?



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<p>Ben Goodson, Elections Commissioner</p>	<p>Info sessions completed</p> <ul style="list-style-type: none"> - Elections October 3rd
<p>Ethan Gardner, Legislative Affairs</p>	<p>Dukes Vote starting now</p> <ul style="list-style-type: none"> - Looking to get my committee to volunteer for class visits, etc. - Reaching out to student orgs for voter registration/information <p>City Government relationship</p> <ul style="list-style-type: none"> - Possibly reaching out to City Manager next week - Any inclusion of JMU administration? <p>Looking to schedule meetings</p> <ul style="list-style-type: none"> - Josh Humphries and Charlie King to see what JMU's priorities are
<p>Sophie LeFew, Membership Committee</p>	<p>Membership events</p> <ul style="list-style-type: none"> - social hour - Retreat (times/food/ideas) <p>Please do not change anything on the Senate Attendance in the Master Sheet Communication</p> <ul style="list-style-type: none"> - transparency, high priority - Official vs. unofficial groupme - What is the best way to speak to everyone? - communication style
<p>Brandon Stanley, Rules & Elections</p>	<p>Committee attendance form</p> <p>Committee time commitment/early departure</p> <ul style="list-style-type: none"> - inactive senator approach <p>Office</p> <ul style="list-style-type: none"> - etiquette/Professionalism - -Office hours must be enforced through Constitution <p>Study abroad/DC Sem Policy for Membership</p> <p>Secretary nominations/Chair confirmations</p> <p>Financial procedures with Gabriela</p>
<p>Lindsey Parker, University Services</p>	<p>9 Liaison positions to have alternates for</p> <p>Twitter</p> <ul style="list-style-type: none"> - JMUFixit (keep or not)

Adjourned At: 7:40